
Terms of References

Senior Policy Researcher

YOUTH PARTICIPATION INDEX

Introduction and Background Information

Partners Albania is an independent Albanian NGO established in 2001, working to support civil society and facilitate inter-sector cooperation in order to strengthen democratic institutions and advance economic development. Partners Albania builds the platforms for communities, civil society organizations, government, and business and facilitates participatory processes to advance constructive change towards sustainable development. Partners Albania has over fifteen years of experience combining local knowledge with innovative tools and techniques to build sustainable solutions and effective leadership.

YBH4WBT Network has been monitoring the position of young people in Serbia, Albania, Montenegro, Macedonia and Turkey and published Youth Participation Index (YPI) in all countries.

Youth Participation Index is a unique method for measuring the level of opportunity the young people have, to be involved in the decision-making process.

YPI is using three dimensions of participation, while every dimension consists of a set of indicators: political participation, social participation, economic participation. The purpose of the annual monitoring report is to give an overview of the state of affairs regarding the political, social and economic participation of youth. The monitoring report is the guide for evidence-based policy recommendations and advocacy initiatives of the network regarding youth participation. The report provides a brief description of the current data on political, social, and economic participation of youth based on a set of defined indicators

Purpose and Objectives of the consultancy:

The general objective of the consultancy is to **Conduct the Monitoring Report for Youth Participation Index 2020**. The monitoring report is an established monitoring tool that has been utilized for the last four years to analyse youth participation in the country.

Methodology

The methodology that will be used by the Senior Policy Researcher is as below:

2. **Desk Research:** Documentation review would include, published studies, Albania country progress reports, and assessments. Websites of the parliament, ministries, and all the local government units, INSTAT, and General Directorate of Prison.

3. **Data Collection:** A standardized request for information will be sent to all the relevant stakeholders in order to get the adequate information. Partners Albania team will share with the SPR the before used templates for the request of information. Phone calls will be necessary to follow up on the request for information.
4. **Submitting the Draft Final Report** (coordinate also with the SPR from DIVAC, responsible to produce the integrated Monitoring report for all the countries)
5. **Submitting the Final Report**

Expected Outputs and Deliverables

The service provider should provide high-quality, well-written reports and detailed analyses of the data collected during the assignment.

In the course of work, the Service Provider should be able to provide and submit, in consecutive steps, the following:

1. **A progress report**, in English on the work carried out, which should include as a minimum:
 1. A brief description of the actual process carried out during this phase, including key activities conducted, general details on the work.
2. **The draft research** in English including the data and input from the semi-structured interviews and FGDs.
3. **The final study report** in English reflecting all the comments and inputs from PA and provides solid specific recommendations. The final approved study report shall be submitted electronically to PA.

All the deliverables submitted during this work will be subject to review and prior approval by PA. In particular, the final report should reflect the comments and recommendations of PA and be submitted in time.

Language of the Evaluation Report

The report produced by the Consultant will be in the English language.

Location

Most of the assessment work will be in Tirana, consultant will conduct the interviews with participants outside Tirana through online communication channels/tools.

Duration

The service will be conducted in the timeline **June 1st, 2021 - November 25th, 2021**

How to apply

Please read the Requirements for the experts. All the interested candidates with the required qualifications should submit a Curriculum Vitae together with a Cover Letter specifying the motivation for applying and indicating the total fee and daily fee for this consultancy (gross amount) to the following address:

Partners Albania for Change and Development

Elbasani Street, Park Gate Building, 10th floor, App. 71 / 73,

PO BOX 2418/1, Tirana, Albania

The application deadline is May 25th, 2021