

Project: “National Resource Centre for Civil Society in Albania”
Reference number: IPA/2024/457-469/02

Date 05/02/2025

Note on Tender

I, the undersigned, being the authorized signatory of Partners Albania for Change and Development, hereby declare to undertake the procurement subject of which is **“Engagement of Experts in the Roster of Trainers/Coaches of National Resource Centre for Civil Society in Albania”**, avoiding any conflict of interest and fully in line with the principles of ‘Annex IV: Procurement by grant Beneficiaries in the context of European Union External Actions’ to the Grant Contract number IPA/2024/457-469.

In doing so, I confirm that the following basic principles shall be respected:

- We shall justify the choice of tenderers that are invited to submit an offer;
- We shall evaluate the offers received against objective criteria which enable measuring the quality of the offers and which take into account the price (the offer with the lowest price shall be awarded the highest score for the price criterion).
- We shall keep sufficient and appropriate documentation with regard to the procedures applied and which justify the decision on the pre-selection of tenderers (where an open tender procedure is not used) and the award decision.
- With the reference to Section 2.4 of PRAG, we confirm that we understand that we shall be responsible of the respect of EU restrictive measures in the award of the contracts.

Signed



Juliana Hoxha

Director